



CHANGE OF SCHOOL REQUEST

(other than the one that serves my geographic area)

This form is valid for the current school year only.

20-21

NAME OF CHILD* _____ HOME TELEPHONE _____

DATE OF BIRTH _____ SEX _____ GRADE PLACEMENT _____

NAME OF PARENT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

SCHOOL CHILD SHOULD ATTEND _____ SCHOOL YOU WISH CHILD TO ATTEND _____

Reason for Request (please check): Child Care Residence Change Employee of WCPS

If Child Care, please supply name, address, and telephone number of provider:

Provider's Name: _____

Address/City/Zip: _____

Phone Number: _____

If Residency Change or Other, please explain on the back of this form or attach a letter.

Worcester County Public Schools assist parents with VALID requests whenever possible for Change of School Requests. In order for these placements to be effective, parent/guardian must agree to the following:

- Regular and on-time student attendance.
- Provide transportation or utilize existing bus stop, if space is available.
- Abide by all school rules.
- For Pre-Kindergarten - attendance allowed only if space is available.
- For 1st time approvals (if currently enrolled in a WCPS), personally withdraw student from home school and personally enroll student in requested school.

Please return this form to your child's school office.

The above information is correct and I/we understand that my/our student may be returned to his/her home school if the above conditions are not met.

Signature of Parent

Date

<p>Home School Administration</p> <p>Approved _____</p> <p>Denied _____</p> <p>Signature _____</p> <p>Justification of School Denial</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Office of Student Services</p> <p>Approved _____</p> <p>Denied _____</p> <p>Child Care Verified:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>_____</p> <p>Student Services Signature _____ Date _____</p> <p>_____</p> <p>Chief Operating Officer _____ Date _____</p>
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