

October 14, 2022

School SHES MOE  
Submission, Final Submission

BUDGET MOT

First Submission, 2<sup>nd</sup>

Final 3<sup>rd</sup> Submission

**Allowable Cost Principle**

**General Considerations in Determining Allowability:**

- Is the cost reasonable and necessary for the program?
- Is the expense in compliance with laws, regulations and grant terms?
- To what extent is the expense allocable to the grant?
- Is the cost adequately documented?
- Is it consistent with guidance that applies to federally funded activities?

**Necessary Cost Principle**

- Necessary costs are those costs that are essential to accomplish the objectives of the grant project. All items requested must be allowable expenditures under the authorizing program statutes, regulations, and rules.
- Funds must first be allowable under Title I, Part A statute.
- All goods must be received and all services must be provided or delivered in time to benefit substantially the population being served in the current grant period.
- Is the purchase required to carry out the intent and purpose of the Title I, Part A program?
- Is the purchase needed to carry out the program properly?

**Reasonable Cost Principle**

A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.

- Consideration: Do sound, reasonable practices support the expenditure?
- Is the purchase consistent with sensible/wise/prudent business practices and of comparable current market value?
- Reasonableness must also take into account the quantity of an item to be purchased.

**Allocable Cost Principle**

- Allocable means the good or service can be assigned to an award or cost objective in accordance with the relative benefit achieved.
- Is the expenditure chargeable or assignable in accordance with the relative benefits received?
  - For example, there should be evidence that a Resource Teacher who is budgeted at 75% time is providing 75% of her time conducting Title I instruction related duties.
- If a cost benefits two or more projects, activities, or programs in proportions that can be determined without undue effort or cost, the cost should be allocated to the projects based on the proportional benefit.
- Expenditures should be aligned with generally accepted accounting principles (GAAP), adequately documented, and budgeted within the LEA grant.

Title I Director

*[Signature]*

Date

10/18/2022

Equity Coordinator

*[Signature]*

Date

10/17/2022

Make changes to

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Tom 212

10/1/21

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Title I Materials for Instruction- 2022/23

School: Snow Hill Elementary

Based on your Comprehensive Needs Assessment and in consultation with stakeholders the following recommendations are being made for spending our Title I funds:

**Materials of Instruction**

Request # (please place your requests in order of priority)	Resource Materials (please be specific about the number of items you want)	Planned Use and Connection to Your Comprehensive Needs Assessment- Please be specific- citing correlation with your Needs Assessment.	Itemized List of Spending (with shipping and handling)	Approved or Denied
1	Flat Screen TVs and wall mounts	Teachers use Technology regularly to provide instruction face-to-face and virtually. These materials provide students with visual representation of their learning, modeling, and organizational skills. The TVs will be used in our intervention room, and two 3 <sup>rd</sup> grade classrooms	LGE 75 inch with mount TV 3 x 1,789.50 Mount 3 x 89.25 Installation 3 x 375  Total \$6761.25	Approved MOI
2	Technology to Support Administrative Duties	The Principal requires updated technology to conduct teacher observations, participate in professional development, examine data, and ensure fidelity to instructional programs. The Curriculum Resource Teacher/Title I Specialist, Instructional Reading Coach and School Counselor require the use of a desktop computer to analyze and manage a variety of student data and plan School Improvement and other school-wide initiatives. This directly supports SIP.	Apple  iMac \$2,335 x 3 = \$7,005.00  Macbook Air \$1,356 x 1 = \$1,356  Total- \$8361.00	Approved MOI
3	Literacy/Math Rugs	<b>Learning rugs support flexible seating and meeting areas for reading and math instruction. This allows students to focus on group discussion and encourages student to student talk</b>	22 Classrooms 23 x \$340  Total \$7833.18	Approved MOI
4	Technology and Classroom Supplies to Support Instruction and Student Engagement	Individualized learning and differentiation requires varied resources for students. Several students across all grade levels require picture schedules, work systems, and flexible work spaces, modified assignments. Small group instruction during Math Menu and Intervention requires space and tools to meet students' needs. These tools will be utilized by grade level teachers, special education teachers, the school counselor, and the school social	Student iPads \$425.50 x 5 = 2127.5 iPad Covers 349.75 iPad Crayons \$49.95 x 25 = 1248.75  iPad Holder/Doc Cam \$30.38 x 40 = 1,215.20 Student Headphones 75.95 x 40 = 3038.00 Student Earbuds	Approved MOI

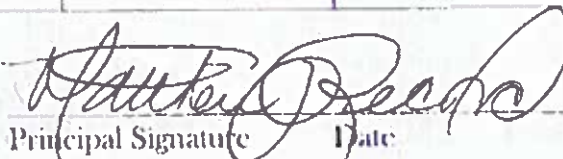
		<p>worker. This supports our Academic Achievement SIP Plans.</p>	<p>107.75 x 2 = 215.50  <b>Student Standing Desk</b>  \$225.09 x 5 = 1,125.45  <b>Dry Erase Boards</b>  \$47.99 x 16 = \$767.84  <b>Classroom Dry Erase Boards</b>  \$285.90 x 12 = \$3,430.80  \$426.70 x 2 = \$853.40  <b>Dry Erase Markers</b>  Black 34.99 x 6 = 209.94  Color 28.99 x 40 = 1,159.60  <b>Standing Desk w/rollers</b>  212.99 x 2 = 425.98  <b>3 Tier Rolling Cart</b>  35.69 x 3 = \$107.07  <b>Total \$16,274.78</b></p>	<p>✓ ✓ ✓ ✓</p>
5	<p>Fundations Supplies</p>	<p><b>Fundations is an evidence-based phonics program implemented in Grades K-2. These consumable notebooks are utilized daily for students to practice their letter formation and encoding skills. Having the consumable books allows for the program to be implemented with fidelity, are essential for student practice and self-assessment and are also essential for informal and formative assessments. To become a successful reader students will use manipulatives to increase phonological awareness, word decoding, and letter formation. These manipulatives are an integral part of the Fundations program.</b></p>	<p><b>Student Workbooks</b>  K - 8 packs x \$72.00  1st - 8 packs x \$72.00  2nd - 8 packs x \$72.00  Sub Total \$1728.00</p> <p><b>Dry Erase Writing Tablets 150x \$20.00</b>  Sub Total \$ 3,000.00</p> <p><b>Gel Word Boards 100 x 12.00</b>  Sub Total \$1,200.00</p> <p><b>Teacher/Class Set</b>  <b>K- 1 x \$1,300</b>  <b>1 - 1 x \$1,600</b>  <b>2 - 1 x \$1,600</b>  Sub Total \$4,500.00</p> <p><b>Teacher Resources</b>  Baby Echo Owl Finger Puppet 5 x 12.00 = \$60.00  <b>Manuscript Letter Formation Guides 5 x \$16 = \$80.00</b>  <b>Classroom Poster Set K 2 x \$12 = \$24.00</b>  <b>Trick Word Flash Cards K 1 x \$14 = \$14.00</b>  <b>Fundations Large Letter Formation Grid (Yellow) 1x \$10 = \$10.00</b>  <b>Fundations Standard Sound Cards K 1 x \$22 = \$22.00</b>  <b>Classroom Poster Set 2 (7 Posters) 1 x \$42 = \$42.00</b>  <b>Fundations Activity Cue Cards 2 1 x \$12 = \$12.00</b>  <b>Fundations Standard Sound Cards 2 2 x \$26 = \$52.00</b>  <b>Books to Remember Set 2 (5 Books) 1 x \$54 = \$54.00</b>  <b>Large Sound Cards 2 Second Edition 1 x \$30 = \$30.00</b>  <b>Fundations Large Dictation Grid (Blue) 1 x \$10 = \$10.00</b>  <b>Suffix &amp; Syllables Frames 1 x \$48 = \$48.00</b></p>	<p>✓  <i>- Approval</i>  MOI  ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</p>

			<p>Large Sound Cards 1 ✓  1 x \$30 = \$30.00  Fundations Word of the Day Cards  1 2 x \$22 = \$44.00 ✓  Trick Word Flash Cards 1 ✓  2 x \$28 = \$56.00  Vowel Extension Poster Pre K-K-1 ✓  2 x \$7 = \$14.00  Sentence &amp; Syllable Frames  4 x \$42 = \$168.00 ✓  Classroom Poster Set 1 (7 Posters) ✓  1 x \$42 = \$42.00  Echo the Snowy Owl Puppet ✓  1 x \$44 = \$44.00  Fundations Stories Set 1 Second  Edition 1 x \$60 = \$60.00  Fundations Standard Sound Cards  1 Second Edition 2 x \$24 = \$48.00  Sub Total \$964.00 ✓  Key word puzzles x 2  \$70.00  2<sup>nd</sup> Trick word Flash ✓  Cards 1 x 28.00  Classroom Poster Set x  5 210.00  Large Sound Cards x 1  30.00  Multi Level Kit x 1 ✓  1,125.00  K Trick Word Cards  28.00  Trace and Write Grids ✓  x 12 360.00  Welded Sound Poster  x 4 28.00 ✓  2<sup>nd</sup> standard sound  cards x 2 52.00 ✓  1<sup>st</sup> standard sound cards  x 1 24.00  2<sup>nd</sup> word of the day  cards x 1 22.00 ✓  Sub Total 1,977.00 ✓  Shipping 8% \$1,069.52  <b>Amazon</b>  Mesh Zipper Pouches ✓  20 packs = \$658.15  Assorted Magnets  \$171.90  sub Total \$830.05 ✓  <b>Total \$ 15,268.57</b> ✓</p>	<p>MOI</p>
6	ARC Supplies	<p>In accordance with our Needs Assessment, it is essential to provide Snow Hill Elementary School students with the resources necessary to implement the ARC research-based literacy program. Therefore, to best meet the needs of all students, and provide a wealth of</p>	<p>Home/School Bags  1'-3' \$275.38 ✓  subTotal \$275.38  IRLA 3 x \$150=\$450.00  Frameworks  1x \$150 = \$600.00  Subtotal \$1,050.00  Book Bins ✓  White 9 x \$240</p>	<p>Approach  MOI</p>

		<p>resources to do so, the addition of ARC books is essential. Also, the need to provide hundred step increment incentives and milestone recognition is an integral part of the program. Reading bags help support daily reading at home.</p>	<p>1B 17 x \$240  2B 17 x \$240  1R 15 x \$240 ✓  2R 15 x \$240  Total \$17,520.00  <u>Color coded proficiency reading progress trackers</u>  Colored Folders  77 boxes ✓  - 1494.64  Labels x 1  - 37.99  Colored progress trackers ✓  32 Packs x \$30.00  - 960.00  Colored Skills Cards ✓  Class Set  19 x \$75 - 1425.00  <b>Total \$22,763.01</b></p>	
7	<p>Math Intervention Supports</p>	<p>These resources will help teachers with Tier 2 and Tier 3 intervention/instruction. These comprehensive, research-based toolkits provide everything a teacher needs to help students learn their math facts by developing deep, conceptual understanding and procedural fluency at the same time.</p>	<p>Building Fact Fluency  Graham Fletcher ✓  +/- 519.00 x 4  +/-/x 1038.00 x 2  S/H 387.00  Total \$4539.00  Nifty Numbers Kit  1 x \$988.05  Bridges Intervention  Set 1 -1,100x 3  Set 2- 1,100 x 2  Set 1 man. 200 x 3  Set 2 man. 225 x 2  S/H \$655.00 ✓  Total \$7,205.00  <b>Total \$12,732.05</b></p>	<p><i>Approved</i>  MOI</p>
8	<p>Academic Intervention Meetings</p>	<p>Substitutes provided for teachers to have additional time beyond the regular PLC to complete, review and update detailed Plans for Success or related documentation for the Ready to Read Act, DIBELS and iReady data will also be examined promptly to begin early identification of students in need of support. The team will analyze individual student data and brainstorm actionable steps to help increase student success. This request supports the School Improvement portion of our Comprehensive Needs Assessment in the area of Academic Achievement: Literacy, and also Addressing Students not Making Progress.</p>	<p>27 teachers x 2days ✓  54 x \$103sub rate ✓  <b>Total- \$5562.00</b></p>	<p><i>Approved</i>  PD  Salame</p>

9	Writers Workshop	These tools are utilized to support daily teaching, modeling, writing, conferencing, and editing during writing instruction	Mentor Texts Click Clack Moo ✓ 1 x \$7.75 Farm Animals ✓ 1 x \$5.00 Short Cut 1 x \$8.00 Brown Bear ✓ 1 x 5.36 The Very Quiet Cricket ✓ 2 x 10.10 Walk On! 2 x 17.00 Total \$70.21 ✓ Felt Tip Pens \$37.99 x 2 \$9.99 x 8 subtotal = 117.90 <b>Total \$198.21</b> ✓	Approved MOI
10	Math Writing Journals	These materials are components of our Tier 1 instruction that need to be restocked due to attrition.	Composition Books 250 x 1.00 - \$300.00 ✓ <b>Total \$250.00</b> ✓	Approved
11	Reading/Writing Math Professional Development Resource Books	These resources would provide professional development and resource materials to support the instructional strategies and rigor to prepare students for Common Core Standards This request supports the Comprehensive Needs Assessment in the area of reading/writing, math and professional development.	<u>The Writing Strategies Book</u> \$43.88 x 32 ✓ \$1404.16 <u>The Reading Strategies Book</u> \$48.75 x 20 ✓ \$975.00 <u>Number Talks :Whole Number Computation</u> \$59.00 x 21 ✓ \$1416.00 <b>Total \$3,795.16</b> ✓	Approved MOI
12	Title I PFAC Meetings	The Title I PFAC Meetings occur each June and January to gather families and teachers and share the decision-making and planning processes. Stipends are required for staff attending the meetings.	\$128.00 x 10 - \$ 64.00 x 10 (January 2023, June 2023) <b>Total- \$1,920.00</b> ✓	Approved PD Salary
13	Curriculum Planning, Development and Implementation	Instructional Coaches(2), Curriculum Resource Teacher(1), Resource Teacher(1) and Lead Classroom Teachers(3) need summer meeting days to review, create and implement balanced reading, math and writing instruction. This request supports the Comprehensive Needs Assessment in the area of reading and writing.	Salary per diem rate 7 Teachers Daily per diem rate \$2703.48 x 5 days = ✓  <b>Total 13,517.40</b>	Approved PD Salary
14	Consultants	These resources would provide professional development and resource materials to support the instructional strategies and rigor to prepare students for Common Core Standards as well as data analysis and instructional strategies	iReady Consultant/Trainer ✓ \$1500 x 2 days - 3,000 Substitutes \$103 x 9 - \$927 ARC	Approved Contracted Services

		for differentiated instruction for Tier 2 and Tier 3 students. This request supports the Comprehensive Needs Assessment in the area of reading, math and professional development.	Consultant/Trainer \$3500 x 2 days = 3,500 Substitutes \$103 x 9 = \$515 <b>Total \$7,942.00</b>	
15	Professional Development for Interventionists, Educational Assistants and Classroom Teachers,	Our interventionists, educational assistants and classroom teachers need to develop, improve and maintain school-based student achievement in literacy and math. This will be achieved by participating in Professional Development after school sessions. Our after school professional development can be adjusted to work with in the MOI budget to account for price/shipping changes and over/under budgeting.	11 paid after school workshops for up to 10 participants for ongoing reading and math Professional Development ✓  \$64 x 120 = <b>Total \$ 7,040.00</b>	Approved PD Salaried
16	Technology and Classroom Supplies to Support Instruction and Student Engagement	Individualized learning and differentiation requires varied resources for students. Several students across all grade levels require picture schedules, work systems, and flexible work spaces, modified assignments. Small group instruction during Math Menu and Intervention requires space and tools to meet students' needs. These tools will be utilized by grade level teachers, special education teachers, the school counselor, and the school social worker. This supports our Academic Achievement SIP Plans.	Colored Copier \$5,200 x 1 -  <b>\$5,200.00</b>	Approved MOI
17	Safety		Ukeru Safety Pads 1 set + S&H <b>\$1,270.00</b>	Approved MOI
18	Technology and Classroom Supplies to Support Instruction and Student Engagement	Individualized learning and differentiation requires varied resources for students. Several students across all grade levels require picture schedules, work systems, and flexible work spaces, modified assignments. Small group instruction during Math Menu and Intervention requires space and tools to meet students' needs. These tools will be utilized by grade level teachers, special education teachers, the school counselor, and the school social worker. This supports our Academic Achievement SIP Plans.	Dewer Document-Camera Stand 5 x 84.29  <b>Total \$421.45</b>	Approved MOI
<b>TOTAL</b>	137,100.70		<b>Total</b>	137,110.06


 10-14-22  
 Principal Signature      Date



Approved

Not Approved

*Kee M. ...*  
Title I Coordinator

*10/14/22*  
Date

